附件4：

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **全覆盖监理单位检查记录表** | | | | | | |
| **项目名称** | |  | | | | **检查时间** |
| **监理单位** | |  | | | |  |
| **序号** | **检查内容** | | **份数** | **检查情况记录** | | |
| **1** | **监理规划** | |  |  | | |
| **2** | **监理实施细则** | |  |  | | |
| **3** | **监理日志** | |  |  | | |
| **4** | **监理月报** | |  |  | | |
| **5** | **监理旁站记录** | |  |  | | |
| **6** | **工作联系单** | |  |  | | |
| **7** | **不合格项处置记录** | |  |  | | |
| **8** | **监理通知** | |  |  | | |
| **序号** | **人员配置** | | **姓名** | | **身份证号** | **证书号** |
| **1** | **总监理工程师** | |  | |  |  |
| **2** | **总监理工程师代表** | |  | |  |  |
| **3** | **专业监理工程师** | |  | |  |  |
| **4** | **专业监理工程师** | |  | |  |  |
| **5** | **专业监理工程师** | |  | |  |  |
| **6** | **监理员** | |  | |  |  |
| **7** | **监理员** | |  | |  |  |